



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Bhagwan Shri Krishan College of Education (for women)
• Name of the Head of the institution	Dr. Poonam Gupta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01668222391
• Mobile No:	9416167205
• Registered e-mail ID (Principal)	bskcollegeofeducation@gmail.com
• Alternate Email ID	poonamgupta1001@gmail.com
• Address	Colony Road
• City/Town	Mandi Dabwali
• State/UT	Haryana
• Pin Code	125104
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid
• Name of the Affiliating University	Chaudhary Devi Lal University, Sirsa
• Name of the IQAC Co-ordinator/Director	Dr. Suman Chhabra
• Phone No.	9896501441
• Alternate phone No.(IQAC)	01668-222391
• Mobile (IQAC)	9416167205
• IQAC e-mail address	chhabra.suman79@gmail.com
• Alternate e-mail address (IQAC)	chhabra.suman79@gmail.com
3.Website address	https://www.bskcoe.edu.in/
• Web-link of the AQAR: (Previous Academic Year)	https://www.bskcoe.edu.in/AQAR%2019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bskcoe.edu.in/Academic%20Calender%202020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.50	2003	03/09/2003	02/09/2008
Cycle 2	B	2.49	2015	03/03/2015	02/03/2020

6.Date of Establishment of IQAC

06/09/2010

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Haryana State Government	Maintenance Grant	DGHE, Panchkula	01/03/2020	12530000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Extension lectures on topics "Types of Cancer common in females like Cervical Cancer", "How to prevent COVID among females?" were organised. Health Camp to check the haemoglobin level of the girls was arranged during the session to develop health awareness among the girls students regarding Menstrual Hygiene, Breast Cancer and Cervical Cancer particularly. 		
Napkin Vending Machine was installed in the college for the use of females as per their need.		
Three faculties submitted their records to Principal and the cases were submitted to Dean of colleges, CDLU, Sirsa after verification by the IQAC. The cases were passed in the screening committees held on 6/10/21 and 7/10/21 by the CDLU, Sirsa. Dr. Kamlesh Yadav (AGP 7000-8000) and Dr. Sushila Kumari (AGP 6000-7000) got promoted by DGHE, Panchkula via proper channel and the third case of promotion is under process.		
An amount of 7,63,325/- was spent to maintain the campus regarding electricity bills, repairs and paving the path with tiles etc. An amount of Rs 17900/- was spent to purchase the new books and		

periodicals for the library, Rs 1,30,900 were spent to purchase new computers and repair of equipment for updating the Computer Lab. A Printer cum Scanner was purchased by spending an amount of Rs. 18,600/- in the session.

Plantations, writing of botanical names of plants, separate disposal of different wastes, care for not wasting the water and electricity when not in use were carried out during the session to take the measures for promoting the best practice of eco- friendly campus for sustainable development

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
<p>IQAC members decided the major activities to be organized during the session and teacher incharges were instructed to prepare the complete plan in the form of tentative academic calendar.</p>	<p>All the major activities decided by the IQAC in the beginning of the session were included in the academic calendar and uploaded on the college website.</p>
<p>All the faculty members were instructed by the Principal to start regular lectures of B.Ed. IInd year via online mode and follow the instructions of COVID safety.</p>	<p>Teaching session of B.Ed. IInd year was started on 10-08-2020 via online mode. PPTs related to lectures were uploaded on You-Tube link of the college.</p>
<p>All the incharges of cells, clubs and committees were instructed to plan for activities to celebrate the special days during the session.</p>	<p>All the special days were celebrated under the guidance of Principal as well as co-operation of faculty incharges.</p>
<p>Incharge of the Women Cell, Guidance Counseling and Placement Cell as well as YRCC were directed to conduct such activities for developing awareness among girls.</p>	<p>Extension lectures on Cancer issues:-Types of Cancer common in females like Cervical Cancer, How to prevent COVID? and Health Camp to check the hemoglobin level of the girls were organized during the session.</p>
<p>It was discussed in the meeting to find out the best solution of</p>	<p>Napkin Vending Machine was installed in the college for the</p>

availability of sanitary napkins for the students.	use of females as per their need.
Dr. Kamlesh Yadav, Dr. Sushila Kumari and Dr. Suman Chhabra were instructed to prepare and submit the record of their cases of promotion under CAS	All three faculties submitted their records to Principal and the cases were submitted to Dean of colleges, CDLU, Sirsa after verification by the IQAC. The cases were passed in the screening committees held on 6/10/21 and 7/10/21 by the CDLU, Sirsa.
The Principal discussed about the needs of the renovations and repairs required in the college campus. Maintenance committee was directed to make the list of renovations required and estimated cost.	An amount of 7,63,325/- was spent to maintain the campus regarding electricity bills, repairs, paving the path with tiles and other miscellaneous expenses.
Teaching Practice incharge was given directions to prepare Teaching Practice schedule for the B.Ed. Ist Year.	Teaching practice was organized w.e.f. 11-11-19 to 16-12-19 and internship of B.Ed. IInd year already was scheduled w.e.f. 08-08-19 to 28-11-19.
The principal directed the faculty to participate in such programs and carry out the research work for publication of research papers and books.	The faculty members participated in different programs during the session and enriched their API
Library Committee was directed to purchase new books and periodicals.	An amount of Rs 17900/- was spent to purchase the new books and periodicals for the library in March, 2021.
IQAC members and faculty members unanimously decided to update the computer lab.	Rs 1,30,900 was spent to purchase new computers and repair of equipment for the updating the Computer Lab.
It was decided to purchase printer cum scanner as per requirement.	A new printer cum scanner was purchase by spending an amount of Rs. 18,600/-
13. Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
BSK EDUCATION SOCIETY	10/05/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	16/03/2022
15. Multidisciplinary / interdisciplinary	
The college is running single course of B. Ed.	
16. Academic bank of credits (ABC):	
Credit based system is not applied by the affiliating university Chaudhary Devi Lal University, Sirsa till date in the B. Ed. Course.	
17. Skill development:	
<p>Teaching is a noble profession and the teachers have to use a wide range of skills to perform their job well. The college makes best efforts for skill development among the would be teachers.</p> <ul style="list-style-type: none"> There is arrangement of formal and stepwise training of the teachers. It starts with the orientation of the micro skills in B.Ed. Ist year and ends with the four months internship in B.Ed. IInd year. Micro Teaching skills based lessons, Simulated Teaching lessons are prepared and practiced by the B.Ed. students in the college and Real Teaching practice of 15 days is carried out in Govt. Schools of the nearby area. The teacher educators arrange co-curricular activities like group discussions and debates in classroom situations to foster the critical thinking skills among the future teachers. Communication skills are developed among the students by developing regular reading and writing habits. Question answer technique and Class room tests are followed to improve active vocabulary of the learners for effective communication skills. ICT is compulsory paper prescribed by the affiliating university and there is provision of Computer Instructor to 	

develop practical skills of using computer especially the use of Microsoft word, Microsoft Excel and Power Point Presentation. The students are also trained to carry out the power presentations in the class.

- Social Skills, Demonstration skills, Life skills are imbibed in the learners by organizing different types of activities like Drama presentation, Drawing and Painting Competitions, Preparation of improvised apparatus and many more activities in each and every session.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Language, of course, is inextricably linked to art and culture. A number of initiatives are taken to foster languages, arts, and culture in students which include a greater emphasis on activities organized by cultural committee such as Lohri celebration, Diwali celebration, Holi celebration and celebrating all days of National and International importance, teaching in the home/local language to promote multilingualism wherever possible; conducting more experiential language learning; and a much flexibility in the curriculum as prescribed by the affiliating university CDLU, Sirsa.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education: - It is the education which focuses on results rather the learning processes and bases each parts of an educational system around goals. In the institution, the main objective of the B.Ed. Course is outcome based education. Following practices are followed to achieve the aim of OBE:-

- There is focus on skill development i.e. Teaching skills are imbibed among the learners during the course. Different methods of teaching school subjects are taught to the future teachers.
- Teaching aptitude is enhanced by guiding the students about role of teacher, characteristics of good teaching and principles to be followed while teaching learning in the school classroom situations.
- Communications skills are enhanced by making the learners to participate in number of curricular and co-curricular activities organized by different cells, clubs and committees established under IQAC.
- There is practice of ICT skills and usage of these skills is enhanced in teaching learning process in different ways like PPT, M.S Word & M.S Excel etc.
- The faculty aims to facilitate learning that recognizes

individual differences in learners enabling the learners to demonstrate knowledge, skills and competences.

- The student teachers are trained to develop different types of instructional material required in the school classroom teaching.
- There is practice of student centric teaching learning approach rather than traditional teacher centered teaching. For this, participation of students is emphasized by Class room seminars, presentations, group discussions and different other activities organized by various cells and clubs.
- There is organization of extensions lectures and more activities on current affairs eg. Health awareness, Legal Rights, Employment Opportunities, Women Empowerment etc. to develop basic and easy life skills to face challenges of personal and professional life.

20.Distance education/online education:

Not Applicable

Extended Profile

2.Student

2.1 192

Number of students on roll during the year

File Description	Documents
Data Template	View File

2.2 100

Number of seats sanctioned during the year

File Description	Documents
Data Template	View File

2.3 63

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

File Description	Documents
Data Template	View File

2.4 96

Number of outgoing / final year students during the year:

File Description	Documents
Data Template	View File

2.5 Number of graduating students during the year 96

File Description	Documents
Data Template	View File

2.6 96

Number of students enrolled during the year

File Description	Documents
Data Template	View File

4. Institution

4.1 697325

Total expenditure, excluding salary, during the year (INR in Lakhs):

4.2 25

Total number of computers on campus for academic purposes

5. Teacher

5.1 5

Number of full-time teachers during the year:

Extended Profile

2.Student

2.1 Number of students on roll during the year	192
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File Description	Documents
Data Template	View File

2.2 Number of seats sanctioned during the year	100
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File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	63
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File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	96
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File Description	Documents
Data Template	View File

2.5 Number of graduating students during the year	96
---	-----------

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	96
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File Description	Documents
Data Template	View File

4.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	697325
4.2 Total number of computers on campus for academic purposes	25

5.Teacher

5.1 Number of full-time teachers during the year:	5
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File Description	Documents
Data Template	View File
Data Template	View File

5.2 Number of sanctioned posts for the year:	14
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Part B**CURRICULAR ASPECTS****1.1 - Curriculum Planning**

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The intuitions follows the syllabus prescribed by the affiliating University, CDLU,Sirsa The intuitions ensures effective curriculum delivery by following the academic calendar given by the CDLU,Sirsa.The Principal assign workload to the beginning of every academic session and general time table is also prepared. Effective course delivery is insured using various teaching methods and pedagogical initiatives such as lectures cum discussion, group discussions, PowerPoint presentation,

presentations\ seminar, tutorials, project work, demonstrations, assignments etc. class-room class test and house examinations are conducted in order to assess the achievement level of the students. The examination pattern of affiliating University is strictly adopted by the college. Both for theory and practical subject as per affiliating University guidelines.

Weaker students are diagnosis by reviewing the house examination result and remedial classes are organized to teach them. Teachers put in all efforts to ensure quality and enhance academic growth teaching skills among the pupil teachers.

Time to time the principal takes feedback about the distribution of syllabus to all faculty members and ensures timely completion of the assigned syllabus. The curriculum is enriched by participation of our faculty members in UG Board of studies and meetings organized by affiliating university, CDLU, Sirsa from time to time.

Time Table:- To prepare a proper and planned time table with the consideration of due weightage for each paper and number of hours allotted as per University guidelines. Time to time the library is being updated the with latest books, classroom seminars, quiz competition, debates, group discussion etc are being organized, Schedule regarding Micro teaching, Simulated teaching, Integration of skills, Demonstration lesson ,Discussion lesson, School teaching practice and Internship are properly planned and implemented during the session to enhance their skills and methodology.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

<p>1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni</p>	<p>E. Any 1 of the above</p>												
<table border="1"> <thead> <tr> <th data-bbox="86 533 539 589">File Description</th> <th data-bbox="539 533 1445 589">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 589 539 656">Data as per Data Template</td> <td data-bbox="539 589 1445 656">No File Uploaded</td> </tr> <tr> <td data-bbox="86 656 539 801">List of persons who participated in the process of in-house curriculum planning</td> <td data-bbox="539 656 1445 801">No File Uploaded</td> </tr> <tr> <td data-bbox="86 801 539 936">Meeting notice and minutes of the meeting for in-house curriculum planning</td> <td data-bbox="539 801 1445 936">No File Uploaded</td> </tr> <tr> <td data-bbox="86 936 539 1115">A copy of the programme of action for in- house curriculum planned and adopted during the academic year</td> <td data-bbox="539 936 1445 1115">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1115 539 1182">Any other relevant information</td> <td data-bbox="539 1115 1445 1182">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	No File Uploaded	List of persons who participated in the process of in-house curriculum planning	No File Uploaded	Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded	A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents												
Data as per Data Template	No File Uploaded												
List of persons who participated in the process of in-house curriculum planning	No File Uploaded												
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded												
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded												
Any other relevant information	No File Uploaded												
<p>1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers</p>	<p>B. Any 3 of the Above</p>												

File Description	Documents
Data as per Data Template	No File Uploaded
URL to the page on website where the PLOs and CLOs are listed	Nil
Prospectus for the academic year	No File Uploaded
Report and photographs with caption and date of student induction programmes	No File Uploaded
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	View File

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

15+6

File Description	Documents
Data as per Data Template	No File Uploaded
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	Nil

1.2.2 - Number of value-added courses offered during the year

02

1.2.2.1 - Number of value-added courses offered during the year

Organisation of Morning Assembly with Geeta path and Shalok.
 Celebration of Religious Festival: Holi, Diwali, Lohri, Gurupurab,
 Janmashtami, Mahashivratri etc. Celebration of National and
 Internatio

File Description	Documents
Data as per Data Template	No File Uploaded
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

Nil

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

192

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

Three of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	View File

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

02

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

02

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institutions is an affiliating college that through it's co-curricularactivities tries to inculcate values and ethics among its student. It ensures not only effective curriculum delivery but also make every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted through out the year .Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sanitization programmes like lecturers and seminars.
2. Celebration of international Women's day.
3. Observance of Earth Day andWorld Environment Day.
4. Up holding values of multiculturalism and Gender empowerment through the activity of various cells and clubs likeposter competition andpresentation etc.
5. Observance ofNational Festival,Morning Assembly, Geeta Path, National and International Days.
6. Gender, School and Society and environmental education aretaught as subjects in B.Ed 2nd year.

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The institution follows the curriculum prescribed by CDLU,Sirsa. It is balanced curriculum for the training and grooming of the pupil teachers even in the role of diversity and equity in teaching learning process.The curriculum provides theoretical inside to the pupil teacher to envisage the various educational and social issues. The institution provides equal weightage to the theory and school based practical activities.The syllabus of Contemporary India and Education the compulsory paper of B.Ed 1st

year familiarizes the pupil teacher concept, meaning and other aspects of diversity and social equality and equity. Besides it focuses on the problems of caste and class based disparities. Moreover in B.Ed II year curriculum, there is a compulsory paper of "Creating an Inclusive School" to understand the diversity based on Individual differences and cope up with all types of children in inclusive education. During the teaching- learning process teacher educators observe the value of democracy, abstain from criticizing each other & instead become pro-active and well attentive to understand different viewpoints in a democratic way.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The B.S.K. College of Education is situated in the Mid of the Mandi Dabwali township. The campus is neat clean lush-green and free from pollution. It has good building with all infrastructure facilities conducive for conduction of teacher education programme. It has a multipurpose hall of the required 500 seating capacity for effective conduction of curricular and co-curricular programme. The college has also a seminar room.

There is a suggestion box outside the Principal's office. Any stake holder can put his/her suggestions and complaints in the box. The suggestions are analyzed and worked upon and understanding the barriers in PT's learning. The faculty and PT's discuss freely in tutorial class about various problems of learning. All the possible efforts are made by the faculty to solve the identified problems.

IQAC reviews aspects concerning academic growth and takes steps to facilitate growth and barriers. IQAC ensures that whether the classroom instructions and presentations are PTs oriented or it

involves affective participation of the PT's. IQAC does instructional monitoring and ensures feedback through evolution of PT's by their practical and academic performances.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

One of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	No File Uploaded
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

192

2.1.1.1 - Number of students enrolled during the year	
192	
File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	No File Uploaded
Approval letter of NCTE for intake of all programs	No File Uploaded
Approved admission list year-wise/ program-wise	No File Uploaded
Any other relevant information	No File Uploaded
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year	
77	
2.1.2.1 - Number of students enrolled from the reserved categories during the year	
77	
File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded
2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year	
04	
2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year	

04

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Student of different academic achievement levels are identified on the basis of their previous examination results. Admission to the B.ED course depends on the academic merit of the UG and PG level. The merit list is prepared by the affiliating university and the college is allotted list of selected students by the university.

At entry level, in orientation programme, the learning needs of the students are diagnosed on the basis of their academic background (UG, PG) and teacher educators caters them with the appropriate selection of teaching subjects. The efforts are also made to develop teaching competencies.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic

Six/Five of the above

**Counselling Peer Feedback / Tutoring
Remedial Learning Engagement Learning
Enhancement / Enrichment inputs
Collaborative tasks Assistive Devices and
Adaptive Structures (for the differently
abled) Multilingual interactions and inputs**

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

Four of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	View File
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:24

2.2.4.1 - Number of mentors in the Institution

4

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents of mentor-mentee activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The college endeavors to make teaching learning as a two way process and student centric approach is used. The Teachers plan in advance during the curriculum transaction process. It is ensured by the teachers that students participate in the teaching-learning activities whole-heartedly. The college has adopted student-centric and pedagogical methods for enhancing the learning level the students. Besides Classroom Lectures, the teachers employ experiential learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussion, project works methods, brain storming, assignment, group discussion and teaching through online mode. The teachers also helped the students to connect through whts app groups and google meet during the COVID-19 duringhis session.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

06

File Description	Documents
Data as per Data Template	No File Uploaded
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

192

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	No File Uploaded
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Continual mentoring is provided by teachers for developing professional attributes in students by all the faculties of our institute. We have a heterogeneous group of students admitted through online Counselling based on the previous course merit. We all work in teams to deal with diverse students of the students.

- Students carry their diverse experience, culture, religion language, social economic status. Institution to provide them ample amount of opportunities to learn from each other.
- Opening the session with the orientation programme and talent search explore academic background diverse needs.
- Faculties allocate assignments, projects, classroom presentation and group discussion among students to thinks critically to make them innovative and creative in tackling the task assigned.
- The curriculum is planned in a way to complete a strong theoretical background with practical understanding. Students are encouraged to think 'out of the box' solutions to issues like academic difficulties, pandemic situation, conservation of resources and waste management.
- Teachers motivate students to participate in regional and national level seminars, conferences, workshop, webinars, etc.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Four of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

To nurture various skills among students, several techniques are employed. A list of the activities adopted by the institutions is given below.

Contribution to the self-management of knowledge:-

- Pedagogical analysis of contents and methods of teaching in classroom is participated by all trainees.
- Practice of simulated teaching in methodology papers by the peers.
- ICT computer application as compulsory paper for enhancing intellectual skills in the use of ICT.
- Learning the drafting of achievement test and administering

it during internship.

- Assignment preparation.

Contribution to the skill development: Several activities are conducted to develop skill includes-

- Organization of Morning Assembly.
- Organization of Micro, Simulated Teaching, Discussion Lesson Presentation for developing teaching skills.
- Organization Cultural programmes on various occasions.
- Personality Development.
- Through group discussions, classroom, debates on current relevant issues related to societal issues like female foeticide, education, philosophy, awareness etc.
- Organization Singing, Slogan, Painting, Poem Recitation, Rangoli competitions.
- Eco-Club initiates awareness programme for using eco-friendly materials.
- Training is given to the trainee students about the proper usage of Multimedia.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include
Organizing Learning (lesson plan)
Developing Teaching Competencies
Assessment of Learning Technology Use and Integration
Organizing Field Visits
Conducting Outreach/ Out of Classroom Activities
Community Engagement
Facilitating Inclusive Education
Preparing Individualized Educational Plan(IEP)

Seven/Eight of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded
2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	Six/Seven of the above
File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded
2.4.3 - Competency of effective communication is developed in students	Three of the above

through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

Three of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive

devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Practice teaching sessions are developed by Principal, teacher educators and school teacher's demonstration lessons in all the methods are given to pupil teachers to prepare them to give the lesson in the B.Ed Ist year. Lesson plans and teaching aids are prepared under the guidance of subject teachers (teacher's educators). Teaching practice incharge and faculty members visit the schools and get their permission for practice teaching before the commencement of the practice teaching. Selection of schools for internship is done by discussing with Principal, faculty members, Block Education officers schools Principals and according to the convenience of pupil teachers of remote areas. The teachers of the practice teaching schools play the role of a facilitator who observes teaching of the lesson, acquaints with students strengths and weaknesses. The same will be discussed with faculty members and pupil teachers for further follow-ups. The syllabus for practice teaching and internship of pupil teachers are selected by the school subject teachers. Before this process orientation is given prior to internship commencement. Classes allotted during practice teaching and internship are consulted with the school Principals and subject teachers. Student are made to expose to the diverse school set ups, all curricular and co-curricular events to get hands on experience and better management skills.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

96

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	View File

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	View File

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal

impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The subject teachers and the principals and teachers of the practice teaching schools selected for internship play the role of a facilitator. Teaching aids are prepared under the guidance of the subject teachers. The same will be executed in the classes allotted to them. During execution the teacher educators observe teaching during internship in the local schools of Mandi Dabwali Township and nearby village schools. The School Principals, teachers and the peers observe their teaching, acquaints with students strengths and weaknesses and give them feedback to improve their teaching. The same are discussed with teacher educator.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	View File

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

Four of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	View File

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in

Five of the above

various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

06

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	No File Uploaded
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

4

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	No File Uploaded
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

91

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

91

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

1. Faculty attend seminars, workshops, symposium, other programs for professional development. 2. Making use of internet, surfing and downloading recent information. 3. Organizing seminars, workshops, orientation programmes at National, state and college level etc. 4. Undertaking visit to teaching practice schools to update their academic needs. 5. Through book fairs, newspapers, magazines and other resources for ensuring personal development of the teaching staff of the institution. 6. During the Covid-19 pandemic time our college has conducted state, national and international level webinars, workshops and quizzes on online and offline mode. 7. Teachers have upgraded themselves with hands on usage of ICT tools for online education. 8. Various online courses are taken up by the faculties for their professional development. 9. Faculties participated in various paper presentations at state as well as National level.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The college follows the CIE norms prescribed by the affiliated university CDLU, Sirsa. The college conducts C I E for the theoretical aspects of pedagogical and educational subjects. Unit

test house, Examination and Assignment and Projects are given to the students in the beginning of the academic year on the models of C I E. The schedule of C I E is given in the calendar and the performance of the students in the CIE is monitored by the subject teacher and principal. Necessary feedback is given by the Principal for the improvement of student performance. Every year the academic calendar is prepared for smooth functioning. This ensures that the curriculum is enriched through related activities. Oral and written class tests, unit tests, house exams, classroom seminars and viva for internal assessment are conducted for Continuous Internal Evaluation. The students also have to submit projects and assignments for CIE. Calendar was prepared and followed for conduct of examination and other relevant activities in this session also. The academic calendar was displayed on the institute website and also shared with the faculty so as to ensure proper execution. As the college is affiliated to CDLU, Sirsa so we follow the academic schedule provided by the university. The college prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Four of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Mechanism for grievance redressal related to examination is operationally effective. There is an active examination committee which works by following the terms and instructions of the affiliating university CDLU, Sirsa for the internal assessment as well as examination. The incharge and members of the Examination Committee works under the guidance of the Principal.

- The administrative office of the college guides the students about the process. The process is also explained on the CDLU website. For errors like the mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies.
- Examination committee and administrative staff address all grievances related to internal assessment marks.
- The examination committee is set-up at the college level to sort issues related to attendance and internal assessments and all queries are responded to by the Principal.
- The committee promptly deals with errors related to attendance, internal assessment of the students.
- In B.Ed course, annual examinations are held at the college as per the guidelines of CDLU, Sirsa.
- Internal and external examiners are appointed for paper setting and evaluation process by CDLU, Sirsa.
- On the declaration of the results by CDLU, Sirsa, the students can address their grievances to the examination committee. Students can procure for revaluation if required.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The college follows the Academic calendar of CDLU and adheres to academic calendar for the conduct of Internal Evaluation. The institution plans for the conduct of internal evaluation in the academic calendar for the smooth conduct of Internal Evaluation. Time to time notices are given by the examination committee to submit the assignments, seminar presentations and House Examinations during the session. The schedule of Internal Evaluation is prepared and followed by all the faculty to conduct the internal viva examination of the different subjects of B.Ed. Ist and IInd year. Examination committee of college decides on the dates during which the internal assessment assignments were to be given to students and dates by which the marks need to be submitted to the office as per university rules. Dates for conducting internal examination and submission of marks are informed by the examination committee in advance. Gazetted holidays as well as other planned activities of the college such as Days of National and International importance, Sports day, etc. Keeping this in mind, the respective subject teachers prescribe assignments and class room seminars as per their regular class schedule as prescribed under the umbrella of the CDLU.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

- The vision of the college states- "Empowering women educationally, socially, morally and economically endowed with values and wisdom." Thus the PSOs (Program Specific Outcomes) and COS (Course outcomes) are used as the means to meet the vision of the college. These outcomes are life oriented, community oriented and as well as Career oriented
- The PSOs and COSs encompassing the objectives of the university programmes and course are stated in the syllabi

which are available on the website of the college. Link provided is:- <http://www.bskcoe.edu.in/ProgramOutcomes.pdf>

- Our college being affiliated to CDLU, Sirsa follows the program and syllabus as per the guidelines of the University.
- In addition, the college IQAC supports to host various programmes proposed by the university.
- On commencement of teaching term, the syllabus with its outcomes is discussed in the orientation program.
- Syllabus copies, reference PSOs and COS are available to the students in the college library for reference.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

- The vision of the college states- "Empowering women educationally, socially, morally and economically endowed with values and wisdom." Thus the PSOs (Program Specific Outcomes) and COS (Course outcomes) are used as the means to meet the vision of the college. These outcomes are life oriented, community oriented and as well as Career oriented.
- The PSOs and COSs encompassing the objectives of the university programmes and course are stated in the syllabi which are available on the website of the college. Link provided is:- <http://www.bskcoe.edu.in/ProgramOutcomes.pdf>
- Our college being affiliated to CDLU, Sirsa follows the

program and syllabus as per the guidelines of the University.

- In addition, the college IQAC supports to host various programmes proposed by the university.
- On commencement of teaching term, the syllabus with its outcomes is discussed in the orientation program.
- Syllabus copies, reference PSOs and COS are available to the students in the college library for reference.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

190

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	View File

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://www.bskcoe.edu.in/SSS%202020-21.pdf>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional

One of the above

functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	View File
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

01

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
• First page of the published book/chapter with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities**3.3.1 - Number of outreach activities organized by the institution during the year****3.3.1.1 - Total number of outreach activities organized by the institution during the year**

02

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

180

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	No File Uploaded
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

180

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

180

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Extension activities are carried out in the neighborhood community, sensitizing students to social issues for their holistic development. Multifarious activities in the institute involving the students with the objective of sensitizing various social issues and strengthening community participation for holistic development during the year. A National Webinar on topic "Gender Mainstreaming in Higher Education" was conducted to aware the students and faculty. International Yoga Day was celebrated for making the students mentally and physically fit. Due to the pandemic, online programmes were conducted during this year to aware the students such as creative writing competition, paragraph writing on images, Paper Bag making competition and Essay writing competition to celebrate "Azadi Ka Amrit Mahotsav".

A compulsory paper "Gender, School and Society" was taught to B.Ed. IInd year students for Gender sensitivity. Extension lectures were organized on topic "Legal Rights of Women", "Cancer: Issues, symptoms and cure" to develop the Gender sensitivity and health awareness among students and faculty. International Women's Day was also celebrated.

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

04

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	View File
Any other relevant information	View File

3.4 - Collaboration and Linkages	
3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year	
00	
3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year	
00	
File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded
3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year	
00	
File Description	Documents
Data as per Data Template	No File Uploaded
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded
3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for	One/Two of the above

**innovative practice Rehabilitation Clinics
Linkages with general colleges**

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES
4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The Institution has adequate facilities for teaching-learning in terms of classrooms, laboratories, computer facilities etc. There are two smart-classrooms. Other classrooms are also spacious with proper light, ventilation facilities and comfortable furniture. There are ICT Lab, ET Lab, PTA Lab, ID Lab and Science Lab in the college with all the facilities. The institution library is also equipped with Computer facility and Photostat facility. One multipurpose hall is there for all types of Cultural activities, Seminars, Workshops and Exhibitions etc. A Sports complex is situated at Alikan Road which is used for the annual sports meet of the institution.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

02

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	No File Uploaded
Link to relevant page on the Institutional website	Nil
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

1,32,940

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Name of ILMS Software - ALASKA

Name of Automation - Partially Automated

Version -2018-A

Year of Automation -2014

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	Nil
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

NIL

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

File Description	Documents
Data as per Data template	No File Uploaded
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

22490

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

30

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained

as gifts to College	
File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded
4.3 - ICT Infrastructure	
4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words	
<p>ICT facilities</p> <ol style="list-style-type: none"> 1. ICT Lab with 18 computers. 2. Two smart classes 3. Computerized Administrative office 4. 2 Projectors 5. WI-FI Campus 6. ICT enabled Library 7. Computerized Principal Office <p>Wi-Fi campus was updated on 24.03.2011With bandwidth of 100 MBPS</p>	
File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	View File
4.3.2 - Student – Computer ratio during the academic year	
2:1	
File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded
4.3.3 - Available bandwidth of internet	D. 50 MBPS - 250MBPS

connection in the Institution (Leased line) Opt any one:													
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit													
<table border="1"> <thead> <tr> <th data-bbox="86 577 529 645">File Description</th> <th data-bbox="539 577 1436 645">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 645 529 712">Data as per Data Template</td> <td data-bbox="539 645 1436 712" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 712 529 824">Link to videos of the e-content development facilities</td> <td data-bbox="539 712 1436 824" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 824 529 965">List the equipment purchased for claimed facilities along with the relevant bills</td> <td data-bbox="539 824 1436 965" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 965 529 1070">Link to the e-content developed by the faculty of the institution</td> <td data-bbox="539 965 1436 1070" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 1070 529 1137">Any other relevant information</td> <td data-bbox="539 1070 1436 1137" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	No File Uploaded	Link to videos of the e-content development facilities	Nil	List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded	Link to the e-content developed by the faculty of the institution	Nil	Any other relevant information	No File Uploaded	
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List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded												
Link to the e-content developed by the faculty of the institution	Nil												
Any other relevant information	No File Uploaded												
4.4 - Maintenance of Campus and Infrastructure													
4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)													
429651													
<table border="1"> <thead> <tr> <th data-bbox="86 1406 529 1473">File Description</th> <th data-bbox="539 1406 1436 1473">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1473 529 1541">Data as per Data Template</td> <td data-bbox="539 1473 1436 1541" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1541 529 1756">Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant</td> <td data-bbox="539 1541 1436 1756" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1756 529 1823">Any other relevant information</td> <td data-bbox="539 1756 1436 1823" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	View File	Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	No File Uploaded	Any other relevant information	No File Uploaded					
File Description	Documents												
Data as per Data Template	View File												
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	No File Uploaded												
Any other relevant information	No File Uploaded												
4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words													

College has well established system for maintenance and utilization of available supporting facilities various committees are responsible for these facilities. Various committees are UGC/College Accreditation committee, Cultural committee, Purchasing committee, lawn maintenance committee, hospitality and many more committees which make sure the proper utilization of the resources and keep record of the facilities. Teacher in charge of different committees check all the record yearly, verify stocks of different laboratories and library. Regular feedback is taken by IQAC and suggestions are incorporated on the basis of feedback. Latest equipments and facilities are added every year along with up gradation of facilities.

File Description	Documents
Appropriate link(s) on the institutional website	http://bskcoe.edu.in/Procedures%20and%20Policy.pdf
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Four of the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Data as per Data Template for the applicable options	No File Uploaded
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	View File
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

One of the above

File Description	Documents
Data as per Data template	No File Uploaded
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
10	08

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	View File

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

33

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

38

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

N.A.

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	No File Uploaded
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

31

File Description	Documents
Data as per Data Template	No File Uploaded
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	View File

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Institute has a non-registered but fuctional Alumni Association .The alumni give support to the students through interaction and guidance.The mission of the Alumni Association is

to promote a mutually benefit to the Institute and its alumni.

Objectives of the Alumni association:

To encourage good relations between college and its alumni.

To maintain and update the data base of all the alumni of the college and to interact with them

To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.

To get the valuable advices of the Alumni in the overall development of the college.

To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits

Activities and Contributions:

- They are invited for meetings at the college and they interact with their teachers and express their suggestions.
- Few Alumni gave Guest lecturers to the existing students on career development.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	View File

**5.4.2 - Alumni has an active role in the regular institutional functioning such as
Motivating the freshly enrolled students
Involvement in the in-house curriculum development
Organization of various activities other than class room activities
Support to curriculum delivery
Student mentoring
Financial contribution
Placement advice and support**

One/Two of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

01

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni association acts as an effective support system to the institution through

1. Inviting alumni in Annual Alumni meet and collect feedback from them.
2. Apply the suggestions received from the alumni in the form of feedback for improvement of the institution which provides a support system.
3. Providing guidance and Counselling to alumni for their bright future.
4. Inviting alumni to the seminars or workshops organized by the institution for their Professional development and giving them the feeling that they always belong to the institution.

5. Providing platform to all the students that i.e. Old and New students to meet, share and grow.

In this way Alumni Association helps in strengthening the bond between old students and institution, creating a healthy and sustainable relationship with them by involving them in institute activities.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Vision Empowering women educationally, socially, morally and economically endowed with values and wisdom.

Mission

- i) To impart value based education
- ii) To produce quality teachers for school education.
- iii) To develop sensitivity towards emerging issues like environment, global peace, gender equality and literacy.
- iv) To inculcate discipline, duty, consciousness and regularity in students through co-curricular and sports activities.
- v) To train teachers' trainees with holistic personality so that they could fit in any school system.
- vi) To create awareness among teacher trainees about the modern trends in education like inclusive and eco-friendly education.

vii) To provide opportunities for the all round development.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

1)Decentralization: - The administration of the college distributes duties to various academic and cultural committees based on discussions in meeting of IQAC for conducting various activities all the year along with maintaining the quality of standards of the work. There is regular check whether the work of different committees is up to the mark by IQAC by having regular meetings with members and in charges of different committees.

2)Participative management: - a) IQAC of college conducts annual meeting inviting teaching staff and management to share their views and suggestions for the improvement in quality followed by yearlong continuous review of the targets set. b) The constructive feedback from students is sought and used it for of institutional activities

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other

functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Financial Function

In the office of institution, we have computerized account software system which ensure transparency in financial functions also institution conducts internal and external audits regularly. For ensuring transparency in purchase, we have a purchase committee. Financial transactions are done through cheques & RTGS Facilities. Cash books ledger books and vouchers files are maintained regularly.

Academic functions---- The college constituted diff committees for smooth functions i.e. IQAC, Admission committee, examination committee and Time- table committee. The main responsibilities of these committees is to ensure transparency in academic functions. Admission process is completely transparent, merit lists are displayed on notice board. Reservation policy is followed as per government rules. Time- table is prepared by Time- table committee and displayed on notice board. University ensure are taken as per university time schedule. Results of internal examination is displayed on notice board and discussed in classrooms.

Administrative functions---- For effective administrative we have participative in mechanism. Policy decisions are taken by governing body Principal and IQAC, for the implementation of administrative functions, the responsibilities are assigned to different committees, IQAC monitors to enhance and promote quality cultural in the college. Review of these committees is taken periodically.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

One of the institutional strategic plans during the session 2020-21was to organize National level seminar/conference/workshop

on any current issue like Gender mainstreaming & now to survive in prevailing situations of pandemic and domestic violence.

Implementation: - Under the aegis of IQAC and women cell One National level webinar was organized on June 16.2021. On the theme 'Gender Mainstreaming in Higher Education' by online mode on Google meet platform. Resource person for webinar was Dr. Richa Tanwar (Ex. Director of women and research institute, Kurukshetra University Kurukshetra).

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The institution has various bodies for smooth functioning at all levels, members Governing body, Principal, IQAC coordinator, members of IQAC, Faculty members, Librarian Conveners of various committees and members co-ordinates and run the entire work process of the college.

The appointment rules for Teaching & non-teaching staff are as per UGC and department of Higher Education, Panchkula.

Service rules and procedures are guided by C.D.L.U, Sirsa and rules of state government (Haryana Govt.)

File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	All of the above												
<table border="1"> <thead> <tr> <th data-bbox="86 483 539 551">File Description</th> <th data-bbox="539 483 1445 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 551 539 618">Data as per Data Template</td> <td data-bbox="539 551 1445 618">No File Uploaded</td> </tr> <tr> <td data-bbox="86 618 539 719">Screen shots of user interfaces of each module</td> <td data-bbox="539 618 1445 719">No File Uploaded</td> </tr> <tr> <td data-bbox="86 719 539 786">Annual e-governance report</td> <td data-bbox="539 719 1445 786">No File Uploaded</td> </tr> <tr> <td data-bbox="86 786 539 853">Geo-tagged photographs</td> <td data-bbox="539 786 1445 853">No File Uploaded</td> </tr> <tr> <td data-bbox="86 853 539 920">Any other relevant information</td> <td data-bbox="539 853 1445 920">View File</td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	No File Uploaded	Screen shots of user interfaces of each module	No File Uploaded	Annual e-governance report	No File Uploaded	Geo-tagged photographs	No File Uploaded	Any other relevant information	View File	
File Description	Documents												
Data as per Data Template	No File Uploaded												
Screen shots of user interfaces of each module	No File Uploaded												
Annual e-governance report	No File Uploaded												
Geo-tagged photographs	No File Uploaded												
Any other relevant information	View File												
<p>6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.</p>													
<p>It has been decided based on the minutes of meetings that health awareness should be developed among girls. Students regarding menstrual hygiene, Breast cancer and cervical cancer. Also it was decided to organize health checkup camp for girls.</p> <p>Incharges of Women cell, Guidance & Counselling cell as well as YRCC were directed to conduct such activities for developing awareness among girls.</p> <p>The action was taken and different extension lectures on issues like cervical cancer and how to prevent Corona virus infection were organised.</p> <p>Also, a health checkup camp was organised to check the hemoglobin as well as oxygen level of girls.</p>													

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

WELFARE MEASURES FOR TEACHING STAFF-Advance loan facility from PPF and NPS as per rules of Govt., Casual leaves, Earned Leave and Maternity leave according to DGHE ,PANCHKULA.

WELFARE MEASURES FORNON-TEACHING STAFF-Loan facility and uniform for support staff. Casual leave, Earned Leave and Maternity Leave are granted to non-teaching staff.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

1

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	No File Uploaded
Any other relevant information	View File

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

3

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

There is an internal performance appraisal system for its staff members headed by the Principal of institution. The Principal monitors and evaluates the areas of improvement or the overall performance annually or as per the requirement.

Students at the end of their course also give feedback about all teachers on Performa or online feedback is also obtained from all the students time to time. All these are scrutinized and assessed by Principal.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Yes, Institution conducts internal and external financial audits regularly The institutional accounts are maintained on daily basis by the accountant. The detail of income and expenditure are subject to internal auditing by chartered accountant. The detail of income and expenditure is prepared by the accountant of college

once in year .External auditing process take place after about three years by DGHE, Panchkula.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

00000

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The institution is administered by the governing body following the best practices in given working scenario. The institution always ensures that the funds are collected on timely basis and are utilized in best possible way by ensuring judicious investments and restricting to budget expenditure. The main sources of receipts are fee collected from students. Grants from state govt. and UGC, interest of F.D's, fines and other miscellaneous income.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

In order to enhance quality of the institution in all spheres, various quality assurance strategies are initiated by the IQAC of the institution as under:-

1. All the faculty members are encouraged to participate in various faculty development programs.
2. Teachers are supported and encouraged to participate in evaluation processes.
3. Poor and needy students are provided with financial aid in the form of uniform, books from book bark etc.
4. The college also provides platform for the students to participate in Intra College and inter college level competitions, seminars and workshops etc.
5. All the teachers are encouraged to use audio-visual teaching aids including smart boards for effective teaching learning processes.
6. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal and suggestions are taken from all the staff members for improvement and better implementation of curriculum.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any

other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institution reviews its teaching learning process periodically through IQAC. Some of activities of IQAC in this regard are:-

1. **Academic Monitoring:** -The worthy Principal (Chairman IQAC) keeps check on the completion of syllabus; so that the prescribed syllabus is completed within the stipulated time .Also Principal regularly visits to the classes regarding regularity and punctuality of class work.
2. **Students Feedback:** - Feedback from students is collected on feedback forms by offline and online mode on faculty, teaching learning process and evaluation. After evaluating feedback from students, suggestions are given to faculty members for improvement by IQAC chairman and IQAC Co-ordinator.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

16

File Description	Documents
Data as per Data Template	No File Uploaded
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	Two of the above
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File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

First Cycle: - Incremental improvements after first cycle

1. Arrangements of Smart Classrooms
2. Up gradation in ICT Lab.
3. Construction of Multipurpose hall.
4. Up gradation of Library.
5. Broadband Connection.

Second Cycle: - Incremental improvements after second cycle.

1. Science Lab Up gradation.
2. Installation of CCTV Camera.
3. Arrangements of large capacity generator.
4. WI-FI Campus.
5. Flooring with tiles in staff room, guest room and washroom etc.

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Institution follows following measures for energy conservation:-

- Turning off lights or appliances in the college when not required.
- Use of CFLs (Compact Fluorescent Lights) and LEDs in place of traditional tube lights or old bulbs for less consumption of energy.
- Use of optimal quantity of water without wasting it.
- Use of noise-free Gen Set of KVA as an alternative source of energy to meet the power requirements.
- College classrooms are covered by shade of Ashoka trees to keep safe from temperature changes.
- Setting computers to sleep mode when not in use to make less consumption of energy.

File Description	Documents
Institution's energy policy document	No File Uploaded
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Solid Waste Management: - Fostering environmental awareness is the aim of the BSKCOE and the college undertakes certain steps for Solid waste Management:-

1. There are dustbins placed in each and every room and corner of the garden.
2. Regular cleaning of dustbin is there.
3. Bio degradable waste or Green waste like leaves, grass, fruits peels etc are collected in Kachha pit for its reuse as manure for plants.
4. The college has planning to make a well sized Pucca pit for the purpose of Green waste Management.
5. Non-degradable waste is collected and put into M.C.'s carriage daily.

Liquid Waste Management:-Following measures are taken for the liquid waste management:-

1. The liquid waste of the Science lab is disposed of by separate pipe system so as to keep nearby soil safe.
2. Waste water is arranged to flow towards plants to make them watered.

E-Waste Management:-

1. Broken or damaged furniture is reused by assembling the parts. Otherwise wastage is collected in store and disposed of.
2. Broken parts of computers, mother board, hard discs and other office e- waste are stored in separate store room and disposed of properly.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Two of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Three of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

B.S.K. College of education is committed to maintain clean, serene

and green environment for providing pollution free atmosphere. The lush green garden with floral plants and trees all around provides green cover and healthy environment to the college. There are dustbins all around the college premises, both inside the rooms and outside. Use of single use plastic is banned in the college. Plastic free campaign was also carried out by the Eco Club and pledge was taken by all staff and students for not using single use plastic. Plantation drive is carried out on different occasions in the college. Vehicle free day is practiced once in a week i.e. every Wednesday. The office is partially moving towards the paperless office by use of whatsapp groups for staff and students, email communication with affiliating university. DGHE, Panchkula, UGC, NCTE etc. The College offers lush green gardens having green landscaping view with trees and plants all around in the campus. The institution is making efforts on green initiatives and waste management every year. Development of vermin compost pit, Rain water harvesting is in the pipeline.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

1200/-

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

BSK College of Education is sensitive and emphatic towards social, environmental and community issues. The institution has organized the seminars, webinar and programs related to such issues in recent year. The College also nurtures healthy environment for which different efforts are carried out time to time.

There is organization of competitions by Women cell, Legal Literary cell and others on the topics like "Beti Padhao, Beti Bachao", Dowry System; Road safety Issues etc. to leverage the community practices. Celebration of all types of special days of national & international importance, festivals of different cultures like Holi, Diwali, Christmas are celebrated for leveraging community practice and challenges.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

B. Any 3 of the above

students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

<https://www.bskcoe.edu.in/Best%20Practices%202020-21.pdf>

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

<https://www.bskcoe.edu.in/Institutional%20Distinctiveness%202021-22.pdf>

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File